

NONCREDIT CERTIFICATES AND COURSES

Continuing Education

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NONCREDIT COURSES

Noncredit courses are courses that meet community needs in ten instructional areas: parenting, basic skills, English as a Second Language (ESL), citizenship for immigrants, courses for the disabled, vocational courses, courses for older adults, home economics, health and safety, and workforce preparation [California Education Code, Section 84757(a) and 84760.5, and Title 5, Section 58160.] Noncredit courses are open to the public, are tuition-free, and are not offered for college credit. Noncredit courses are approved by the College's Curriculum Committee (See Section 4.D.1 for a more detailed explanation).

Noncredit courses are tuition free and are subsidized by state funds. These courses require all students to complete the Noncredit Application. Course numbers for noncredit classes start with "NC."

CLASS CANCELLATION: Courses are subject to cancellation due to low enrollment or other unexpected circumstances. If the College has advance notice that a class will be cancelled, you will be contacted by email or by phone. Please be sure to provide complete phone and email contact information on your application.

MATERIALS FEE: A materials fee may be required in a few noncredit classes. Cash, check, and credit card payments are accepted.

CLASS DATE OR LOCATION CHANGE: Class dates or locations may be subject to change. Students will be notified of any date or location changes prior to the class either by email or by phone.

Certificates of Completion

Degree/Certificate Options	Major Code
Algebra Preparation for BSTEM (http://catalog.swccd.edu/noncredit-certificates-courses/algebra-prep-stem/)	NC023
Automotive Parts Specialist (http://catalog.swccd.edu/noncredit-certificates-courses/autoparts-specialist/)	NC028
Automotive Service Consultant (http://catalog.swccd.edu/noncredit-certificates-courses/autoservice-consultant/)	NC027
Basics of Automotive Technology (http://catalog.swccd.edu/noncredit-certificates-courses/basics-autotech/)	NC026
Certified Nursing Assistant Language and Academic Support (http://catalog.swccd.edu/noncredit-certificates-courses/can/)	NC017

College and Career Success: A 'Novel' Approach to Enhanced Literacy (http://catalog.swccd.edu/noncredit-certificates-courses/collegecareer/)	NC021
Customer Service: Effective Communication Approaches (http://catalog.swccd.edu/noncredit-certificates-courses/customerservice-effectivcomm/)	NC036
Customer Service: Effective Teams (http://catalog.swccd.edu/noncredit-certificates-courses/customerservice-effectiveteams/)	NC035
Drone Technology and Applications (http://catalog.swccd.edu/noncredit-certificates-courses/drone/)	NC013
Electrician Trainee (http://catalog.swccd.edu/noncredit-certificates-courses/electrician/)	NC001
Entry Level ESL (http://catalog.swccd.edu/noncredit-certificates-courses/esl/)	NC002
ESL College Readiness (http://catalog.swccd.edu/noncredit-certificates-courses/esl-college/)	NC025
ESL Conversation Skills Development (http://catalog.swccd.edu/noncredit-certificates-courses/esl-conversation-skills-dev/)	NC050
ESL Specialized Workplace Communication Skills (http://catalog.swccd.edu/noncredit-certificates-courses/esl-workplace-comm-skills/)	NC051
ESL Workplace Literacy Skills (http://catalog.swccd.edu/noncredit-certificates-courses/esl-workplace-literacy-skills/)	NC052
Family Child Care Business Provider (http://catalog.swccd.edu/noncredit-certificates-courses/childcare/)	NC011
Infant, Child, and Adolescent Development (http://catalog.swccd.edu/noncredit-certificates-courses/infant-child-adolescent/)	NC012
Manufacturing Maintenance Technology (http://catalog.swccd.edu/noncredit-certificates-courses/manufacturing/)	NC031
Manufacturing Technology (http://catalog.swccd.edu/noncredit-certificates-courses/manufacturing-tech/)	NC030

Marine Safety Service - Basic (http://catalog.swccd.edu/noncredit-certificates-courses/marinesafety-basic/)	NC003	Recreation Assistant in Marine Environment - Advanced (http://catalog.swccd.edu/noncredit-certificates-courses/rec-asst-advanced/)	NC007
Marine Safety Service - Advanced (http://catalog.swccd.edu/noncredit-certificates-courses/marinesafety-adv/)	NC004	Recreational Assistant (http://catalog.swccd.edu/noncredit-certificates-courses/rec-asst/)	NC008
Math Foundation for Allied Health (http://catalog.swccd.edu/noncredit-certificates-courses/math-foundation-alliedhealth/)	NC024	Readiness for College Math (http://catalog.swccd.edu/noncredit-certificates-courses/readiness-college-math/)	NC033
Medical Office Professional Language and Academic Support (http://catalog.swccd.edu/noncredit-certificates-courses/medop/)	NC018	Tax Preparation (http://catalog.swccd.edu/noncredit-certificates-courses/taxprep/)	NC009
Office Support Fundamentals: Beginning (http://catalog.swccd.edu/noncredit-certificates-courses/officesupportbegin/)	NC053		
Office Support Fundamentals: Intermediate (http://catalog.swccd.edu/noncredit-certificates-courses/officesupportintermed/)	NC054		
Office Support Fundamentals: Advanced (http://catalog.swccd.edu/noncredit-certificates-courses/officesupportadv/)	NC055		
Optical Technician Training Program (http://catalog.swccd.edu/noncredit-certificates-courses/opticaltech/)	NC010		
Patient Care Coordinator Language and Academic Support (http://catalog.swccd.edu/noncredit-certificates-courses/patientcare/)	NC016		
Pragmatic Reading and Thinking Skills (http://catalog.swccd.edu/noncredit-certificates-courses/pragmatic-reading-thinking/)	NC020		
Preparation for Calculus (http://catalog.swccd.edu/noncredit-certificates-courses/prep-for-calculus/)	NC032		
Quality Home Care Provider (http://catalog.swccd.edu/noncredit-certificates-courses/homecare/)	NC005		
Recreation Assistant in a Marine Environment--Basic (http://catalog.swccd.edu/noncredit-certificates-courses/rec-asst-basic/)	NC006		