

# CRIME REPORTING

The College Police Department prides itself on the collaborative relationship it has with the Southwestern College communities and nearby business and residential communities. It is important that all crimes, disturbances, and circumstances that involve violence, the threat of violence, medical or mental health distress or other emergencies be reported to the College Police promptly.

The College Police Department can be contacted via phone, MYPD phone application, via emergency blue pole, through email or in person.

## Phone Contact

**Emergencies** ..... College Police Emergency (619) 216-6691 or Extension 6691 from a Campus Phone or Emergency Phones in classrooms dial directly to College Police when the receiver is picked up or Dial \*91 from a Campus Pay Phone or Utilize Emergency Blue Pole intercoms with College Police from various campus locations and parking lots.

**Non-Emergencies** ..... College Police Dispatch (619) 482-6380 or College Police TTY (619) 216-6628 or Email at CampusPolice@swccd.edu

In Person Service: In person contact and service can be made by going to the College Police Building (Building 22) located in Lot C of the Chula Vista Main Campus during business hours, Monday Through Friday 8am to 5pm.

All reported crimes will be investigated and may become a matter of public record. All student conduct-related incident reports are forwarded to the Dean of Student Services for review and potential action. If assistance is required from the local police agencies or the local fire department, the College Police will contact the appropriate department. If a sexual assault or rape should occur, College Police Officers will offer the victim a variety of services and assistance.

Students may also report crimes to Campus Security Authorities who have direct responsibility for safety and security or an official who have significant responsibility for student and campus activities.

Southwestern College Campus Security Authorities are identified by their position below:

- Mark Sanchez, Superintendent/President (619) 482-6301
- Silvia Cornejo, Acting Assistant Superintendent/Vice President of Academic Affairs (619) 482-6337
- Rachel Fischer, Assistant Superintendent/Vice President of Student Affairs (619) 482-6315
- Omar Gutierrez, Assistant Superintendent/Vice President of Business & Financial Affairs (619) 482-6310
- Angela Riggs, Assistant Superintendent/Vice President of Human Resources (619) 482-6329
- Chris Perri, Interim Dean of the Higher Education Centers at Otay Mesa and San Ysidro (619) 216-6755
- Chris Perri, Dean of the Higher Education Center at National City and the Crown Cove Aquatic Center (619) 216-6668
- Thomas Gang, Dean of the School of Wellness, Exercise Science & Athletics (619) 482-6551
- Dean Aragoza, Dean of Student Services (619) 482-6369
- Dr. Mardi Walters, Title IX & EEO Officer (619) 482-6530

- Any faculty advisor to a student group
- Any athletic coach

## Timely Warning Notice

In the event a crime is reported or an emergency situation arises within the Southwestern Community College District Clery Geography (On Campus, Public Property and Non-Campus Property) that, in the judgment of the President, a Cabinet Member, Chief of Police or designee, and in consultation with responsible authorities when time permits, constitutes a serious or continuing threat, a campus wide "Timely Warning" notice will be issued.

Timely Warnings are typically issued for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) crime classifications:

- Murder/Non-Negligent Manslaughter.
- Aggravated Assault. Cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger Southwestern Community College District community.
- Robbery involving force or violence. Cases including pick pocketing and purse snatching will typically not result in the issuance of a Timely Warning Notice, but will be assessed on a case-by-case basis.
- Sexual Assault. Incidents will be considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the President, Cabinet Member, Chief of Police or designee. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning notice to the community. All cases of sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a Timely Warning Notice.
- Major Incidents of Arson.
- Other Clery crimes as determined necessary by the President, Cabinet Member, Chief of Police or designee.
- Timely Warning Notices may also be posted for other crime classifications and locations, even though not required by the law, at the sole discretion of Southwestern Community College District.

Timely Warning Notices are typically written and distributed by the Chief Public Information & Governmental Relations Officer, Chief of Police or designee.

Timely Warning Notices will be issued to the campus community via the District's Regroup Alert System, which will disseminate an email blast, text message, and phone call to all Southwestern Community College District employees, students, and other included individuals. All employees and students have database accounts that have assigned email addresses and include personal phone numbers. The Regroup Alert System will draw upon these accounts to disseminate the Timely Warning Notice. Timely warnings may also be issued using some or all of the following methods of communication to include text messages, phone calls or emails, website posting, public-address systems or through the social media.

Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar

occurrences. The institution is not required to issue a Timely Warning with respect to crimes reported to a pastoral or professional counselor.